

**F**oundation for **U**pgrading

the **S**tandard of **E**ducation, Inc.

*Philippine Council for NGO Certification Accredited*

**TRAINEE INFORMATION SHEET**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender: \_\_\_\_\_\_\_\_\_\_\_

*Surname Firstname M. I.*

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*mm/dd/yyyy*

Civil Status: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Religion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nationality:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone No. \_\_\_\_\_\_\_\_\_\_

*No. Street Barangay City/ Municipality Province*

Person to notify in case of emergency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EDUCATIONAL ATTAINMENT**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Major | Year Graduated | Name of Institution |
| Post Graduate Studies |  |  |  |
| Graduate  Studies |  |  |  |
| Tertiary  Education |  |  |  |
| Secondary  Education |  |  |  |
| Primary  Education |  |  |  |

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School ID: \_\_\_\_\_\_\_\_\_ Division: \_\_\_\_\_\_\_\_\_\_ Region: \_\_\_\_

School Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Number of Years in Teaching Experience: |  |
| PRESENT POSITION: |  |
| SUBJECT TAUGHT: |  |
| GRADE/ LEVEL TAUGHT: |  |
| Preferred subject to be trained on: |  |

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School ID: \_\_\_\_\_\_\_\_\_ Division: \_\_\_\_\_\_\_\_\_\_ Region: \_\_\_\_

School Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Number of Years in Teaching Experience: |  |
| PREVIOUS POSITION: |  |
| SUBJECT TAUGHT: |  |
| GRADE/ LEVEL TAUGHT: |  |

**Have you attended F.U.S.E. sponsored training before: \_\_ YES \_\_NO**

**Training Attended Relevant to Subject (within the last 5 years). (Use additional pages if necessary)**

|  |  |  |
| --- | --- | --- |
| ***TITLE*** | ***VENUE*** | ***DATE*** |
|  |  |  |
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|  |  |  |
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**Honor/Distinction/Citations, and awards received**

|  |  |
| --- | --- |
| ***Nature of Honor/Distinction/Citations/Awards*** | ***Awarding Agency/ Group*** |
|  |  |
|  |  |
|  |  |
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|  |  |

**Government Examination/ Licensure passed:**

|  |  |
| --- | --- |
| ***Nature of Examination/ Licence*** | ***Registration Date*** |
|  |  |
|  |  |
|  |  |

**\*\*Further Enhancement Needed:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Skill Area** | **Teaching Methodology** | **Instructional Material** | **Assessment** |
| Listening |  |  |  |
| Speaking |  |  |  |
| Reading/Literature |  |  |  |
| Writing |  |  |  |
| Grammar |  |  |  |
| Viewing |  |  |  |

\*\* Applicable only to English Trainees

**Specific/Additional Topics Needed**

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| --- |
|  |

**Misconceptions you need to discuss during the training**

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| --- |
|  |

**Other Skills outside of the academic**

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| --- |
|  |

**Contact References:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Address** | **Contact Number** |
|  |  |  |
|  |  |  |
|  |  |  |

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature over printed name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date